

TERLING AND FAIRSTEAD PARISH COUNCIL

Minutes of the Meeting of Terling and Fairstead Parish Council held on Tuesday 25th August 2020 at 7.30pm by Video Conference

Present: Mrs S McNamara (Chairman) Mr A Dyke
Mrs S Alder Mr R Dixon

F Killby – Parish Clerk/Responsible Financial Officer (from Min 23.43)

2 members of the public

24.36 **Apologies for Absence** – Apologies were received and accepted from Cllrs Abbott, Bebb, Dervish, Thatcher, Long, Bird, Tugwell and Barker.

24.37 **Declaration of Interests** – Although no longer employed, AD declared a non-pecuniary interest in all Agenda items relating to his past employer Lord Rayleigh’s Farms Limited, Lord Rayleigh and Lord Rayleigh’s family.

24.38 **Meeting Open to the Public** – A member of the public who is concerned about pollution in the River Ter attended the meeting. He had spoken to Anglian Water and forwarded his comments to the Clerk. Clerk is to submit a Freedom of Information to Anglian Water on this issue. A member of the public stated that he was appalled by the District Planning Committee’s decision regarding The Lincolns.

24.39 **Minutes of Last Meeting** - The minutes of the last meeting will be approved at the next meeting in September 2020.

24.40 **District and County Councillors’ Reports** – none.

24.41 **Councillor Vacancy – Fairstead Ward** – no update.

24.42 **Chairman’s Report** – nothing to report

24.43 **Finance**

Copies of Receipts, Payments, Bank Reconciliation, Budgets and Forecast for the current financial year were distributed prior to the meeting to all councillors.

SA proposed that the following cheques/direct debits be approved for payment.

Seconded by AD, unanimously approved: -

6 Aug	BACS	F Killby	Salary/Allowance	815.57
6 Aug	BACS	F Killby	Expenses	100.23
6 Aug	BACS	Inland Revenue	PAYE/Tax	251.48
6 Aug	BACS	Essex Pension Fund	Clerk’s Pension	292.08
6 Aug	BACS	Lord Rayleigh’s Farms	Garage Rental, Licence	30.00
6 Aug	BACS	A H Jiggins	Handyman Services/Footpath	411.54
6 Aug	BACS	Eon	Street Lighting	83.56
6 Aug	BACS	A Dyke	Paint Materials	33.20
6 Aug	BACS	Braintree N Watch	Donation	100.00
18 Aug	DD	EDF Energy	Elec Recreation Ground	155.96

AD queried the direct debit for the Electricity at the Recreation Ground, Clerk explained that there was a shortfall due to a low monthly payment.

The Full Council considered and noted the Annual Internal Audit Report of the Annual Governance and Accountability Return.

AD proposed that the Council should approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return for the year ended 31st March 2020), seconded by SA, unanimously approved and signed by the Chairman and Responsible Financial Officer.

RD proposed that the Council should approve the Accounting Statements (Section 2 of the Annual Governance and Accountability Return for the year ended 31st March 2020), seconded by AD, unanimously approved and signed by the Chairman and Responsible Financial Officer.

Clerk to post the Annual Governance and Accountability Return and the Notice of Inspection during which time public rights may be exercised (1th September to 10th October 2020) on noticeboard and website.

24.44 ***Environmental and Footpaths***

Parish Map – Clerk to chase designer.

Dog Waste Bag Dispensers – on hold until social distancing measures relaxed.

24.45 ***Estate Liaison*** – RD had received a query from a resident as to whether local people could carry out metal detecting after seeing a group of villagers on estate land. SA stated that she had seen this group but that they were on Humphrey's land and had permission from the landowner.

24.46 ***Health and Welfare***

Playground – nothing to report.

Defibrillators – Applications submitted, no update.

24.47 ***IT & Publicity*** – nothing to report.

24.48 ***Planning and Highways***

Planning App: 20/00462/FUL - Demolition of bungalow and erection of 2 No. dwellings, The Lincoln, New Road, Terling. This was approved at BDC Planning Committee with a majority of 6 to 4. T&F Planning Committee recommended sending a formal objection to Braintree District Council. Clerk to find out the formal route for making a complaint. Two residents adjacent to the planning site have made formal complaints to BDC and also contacted the local Member of Parliament.

Planning App: 20/00890/FUL - Proposed abattoir extension and associated works, Blixes Farm, Ranks Green Road, Fairstead – T&F Planning Committee have held meetings with the applicant. The application has been revised and Clerk is to circulate to all councillors for their input. The applicant has offered use of their defibrillators which can be relocated in Ranks Green and Fuller Street.

Planning App: 20/00161/VAR – Great Warley Hall, Ranks Green, Fairstead, CM3 2BJ - Removal of Condition 2 'Annex Occupancy Restriction' of approved permission 06/01863/FUL granted 03/11/06 for rebuild of existing barn into 2 bed annex. Removal of this condition would allow the annex to be used as a self-contained dwelling for occupation by those other than dependants. Clerk to contact BDC Planning to find out why the Council's objections are not listed on the planning application.

AD left the meeting.

24.49 ***Recreation Ground***

Grass Cutting Issue Damage – no update.

24.50 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

SA – Vic Poole would like to repair the salt bin and wondered if the Council would pay for the materials. The Council were happy to do this.

24.51 ***Clerk's Report*** – nothing to report.

24.52 ***Information exchange / next agenda items*** – nothing to report.

24.53 ***Date of next meeting, including committees:*** - Parish council meeting – 22nd September 2020, venue to be advised.

Meeting closed at 8.15 pm