



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

3 Pilgrims Court, Cuckoo Hill, Bures, Essex CO8 5LF

Tel: 01787 227700 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7.30pm on Tuesday 28th July 2020 by Video Conference**. Members of the press and the public are cordially invited to attend and should contact the Parish Clerk in order to receive an invitation to the meeting.

F Killby, Clerk to Terling and Fairstead Parish Council,

22nd July 2020

AGENDA

- 24.21 *Apologies for Absence*
- 24.22 *Declaration of Interests*
To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests
- 24.23 *Meeting Open to the Public*
- 24.24 *Minutes of Last Meeting*
Approve as a correct record the minutes of the Parish Council meeting held on 9th June 2020.
- 24.25 *District and County Councillors' Reports*
- 24.26 *Councillor Vacancy – Terling Ward*
- 24.27 *Chairman's Report*
- 24.28 *Finance*

The following cheques/direct debits to be approved for payment and signed:

17 June	BAC F Killby	Salary/Allowance	739.60
17 June	BAC F Killby	Expenses	36.99
17 June	BAC Inland Revenue	PAYE/Tax	221.14
17 June	BAC Essex Pension Fund	Clerk's Pension	271.98
17 June	BAC Lord Rayleigh's Farms	Garage Rental, Grass Cutting	250.00
17 June	BAC A H Jiggins	Handyman Services/Footpath	433.56
17 June	BAC EALC	Councillor Training	216.00
18 June	DD British Telecom	Clerk's Phone Line	41.76



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28 June	DD	EDF Energy	Recreation Ground Electricity	7.00
30 June	DD	Unity Trust Bank	Charges (Quarterly)	18.00
7 July	BAC	F Killby	Salary/Allowance	739.60
7 July	BAC	Inland Revenue	PAYE/Tax	220.94
7 July	BAC	Essex Pension Fund	Clerk's Pension Fund	271.98
7 July	BAC	Lord Rayleigh's Farms	Garage Rental, Grass Cutting	170.00
7 July	BAC	A H Jiggins	Handyman's Services	158.63
7 July	BAC	Chelmsford	Neighbourhood Watch leaflets	70.00
7 July	BAC	Playsafety Limited	Rospa Playground Inspection	103.20
7 July	BAC	James Todd	Payroll Services (Quarterly)	93.60
10 July	DD	ICO	Data Protection Fee	35.00
18 July	DD	EDF Energy	Recreation Ground Electricity	7.00
18 July	DD	British Telecom	Clerk's Phone Line	41.76

Approval of Financial Regulations amendments to incorporate changes to Instructions for the Making of Payments – Appendix I

Approval of Financial Risk Assessment amendments to incorporate changes to Payments (Internal Controls) – Appendix II

Approval of donation to Terling Tennis Club - £200-250

Approval of donation to Terling Neighbourhood Watch - £100

24.25 *Environmental & Footpaths*

- Parish Map
- Dog Waste Bag Dispensers

24.26 *Estate Liaison*

24.27 *Health & Welfare*

- New Defibrillators, Listening Bench, Buddy Bench

24.28 *IT & Publicity*

24.29 *Planning and Highways*



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Planning App: 20/00462/FUL - Demolition of bungalow and erection of 2 No. dwellings, The Lincoln, New Road, Terling

Planning App: 20/00890/FUL - Proposed abattoir extension and associated works, Blixes Farm, Ranks Green Road, Fairstead

Planning App: 20/00161/VAR – Great Warley Hall, Ranks Green, Fairstead, CM3 2BJ - Removal of Condition 2 'Annex Occupancy Restriction' of approved permission 06/01863/FUL granted 03/11/06 for rebuild of existing barn into 2 bed annex. Removal of condition would allow for the use of the annex as a self-contained dwelling to allow its occupation by those other than dependants

For information only: Planning App: 20/00903/PLD - Application for Certificate of Lawfulness for proposed development - Single-storey rear and side extension to dwelling replacing an existing UPVC conservatory, 8 Viner Cottages, Owls Hill, Terling

For information only: Planning App: 20/00199/TPOCON DESCRIPTION - Notice of intent to carry out works to trees in a Conservation Area, Norman Hill Cottages, Norman Hill, Terling

- Oakfield Lane/Waltham Road flooding
- Fuller Street flooding
- Traffic Calming Gate
- Road Repairs
- United Reformed Church
- School - Parking Issues, Safety Railings, Repainting Yellow Lines
- Local Plan
- Directional Signs
- War Memorial

24.30 ***Recreation Ground***

- Grass Cutting Issue Damage

24.31 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

- Village Hall – planters, recycling bins - update

24.32 ***Clerk's Report***

24.33 ***MUGA Court***

24.34 ***Information exchange / next agenda items***

24.35 ***Date of next meeting, including committees- to be decided***