

TERLING AND FAIRSTEAD PARISH COUNCIL

Minutes of the Meeting of Terling and Fairstead Parish Council held on Tuesday 9th June 2020 at 7.30pm by Video Conference

Present: Mrs S McNamara (Chairman) Mr M Tugwell
Mr S Thatcher Mr C Barker
Mrs S Alder Mrs J Long
Mr A Dyke from Minute 24.14 Mr R Dixon

Cllr D Bebb, Cllr Dervish from Minute 24.17

F Killby – Parish Clerk/Responsible Financial Officer

2 members of the public

- 24.02 ***Apologies for Absence*** – Apologies were received and accepted from Cllr Abbott, Cllr Bird and Cllr Sime.
- 24.03 ***Declaration of Interests*** – Although no longer employed, AD declared a non-pecuniary interest in all Agenda items relating to his past employer Lord Rayleigh’s Farms Limited, Lord Rayleigh and Lord Rayleigh’s family, when he arrived at Minute 24.14.
- 24.04 ***Meeting Open to the Public*** – A member of the public asked for an update of the actions being taken by the Parish Council with regards to the recent break-ins. SM also stated that Lord Rayleigh had also been in contact and his office would be happy to make a log of burglaries. C Cutler, Neighbourhood Watch Coordinator stated that he had put a notice on the Parish website to warn parishioners. He has also contacted Inspector Cox and asked him what can be done as there was no police presence in the Parish. RD stated that he had heard a police helicopter in the last few days. CC will keep the Parish Council informed regarding his liaison with the police.
- 24.05 ***Minutes of Last Meeting***
- MT proposed and CB seconded that the Chairman of the meeting should sign a copy of the minutes as a true and accurate record. The minutes of the meeting held on 21st April 2020 were unanimously approved.
- 24.06 ***District and County Councillors’ Reports*** –
- Cllr Bebb
- Local plan – an interim letter has been received from the Planning Inspector approving Tendring but it is doubtful that he will approve the other schemes as he does not feel they are economically viable.
- Covid 19 – To date BDC has agreed for 833 business to pay no business rates. £18m is due to come from Central Government to cover the BDC’s response to helping businesses which will also include the leisure and the hotel industry and other businesses that do not fit into a particular category. BDC is also offering a Council Tax support

scheme for residents. It is predicted that there will be a loss of £3.3m to the Council's income.

Planning department – currently has a backlog of approximately 250 submitted applications.

Green waste monthly collection – this may be changed to fortnightly collection in the next few weeks.

Bradwell B Power Station – there is a public consultation which ends on 1 July 2020,

Councillors' Community Grants - has been relaunched with the emphasis on projects that will help the community to recover from the Covid 19 crisis.

24.07 **Councillor Vacancy – Fairstead Ward** - The Parish Council is now free to co-opt for this vacancy. Clerk to advertise on Terling Hub.

24.08 **Chairman's Report** – nothing to report

24.09 **Finance**

Copies of Receipts, Payments, Bank Reconciliation, Budgets and Forecast for the current financial year were distributed prior to the meeting to all councillors.

RD proposed that the following cheques/direct debits be approved for payment. Seconded by SA, unanimously approved: -

4 May	2673	F Killby	Salary/Office Allowance	739.80
4 May	2674	F Killby	Expenses	32.24
4 May	2675	Inland Revenue	PAYE/Tax	220.94
4 May	2676	Essex Pension Fund	Clerk's Pension Contribution	271.98
4 May	2677	Lord Rayleigh's Farms	Garage Rental/Grass Cutting	85.00
4 May	2678	Anglian Water	Water Rec Ground	31.32
4 May	2679	E.on	Street Lighting	83.56
4 May	2681	Zurich Municipal	Tractor Insurance	240.99
4 May	2682	A H Jiggins	Handyman's Services	94.65
18 May	DD	EDF	Electricity Rec Ground	8.00
18 May	DD	British Telecom	Clerk's Phone Line	42.06

Change of Bank Accounts to Unity Trust – this should all be transferred over in the next 5-7 working days.

Clerk to arrange a Finance Sub-Committee meeting to agree amendments to the Financial Regulations, Financial Risk Assessment to incorporate approval of payments via BACs.

Clerk has £45 cash (9 passengers x £5) outstanding from last bus visit to Chelmsford. This will be paid into the new bank account.

A VAT reclaim has been submitted for the year ending 31st March 2020 for £648.87.

24.10 ***Environmental and Footpaths***

Parish Map – still on hold as the designer is on furlough. JL stated that at her recent councillor training it was stressed that the Parish Council is not allowed to charge for advertising but donations could be asked for instead or advertisers could be invoiced directly by the printers.

Dog Waste Bag Dispensers – on hold until social distancing measures relaxed.

Broken dog bin at playground has been mended.

Dairy Bridge blockages have been reported to Environmental Agency and Highways.

The damaged bridge on Footpath 13 (Fuller Street) has been reported to Highways and is scheduled for work – no date. Overgrown vegetation also reported on Footpath 34 as walkers are going onto private land. This is also scheduled for work – no date. All footpaths under the P3 cutting scheme have been cut by A Jiggins.

Rubbish Bins – these are normally emptied once a month but A Jiggins has been emptying them fortnightly, Clerk to ask him to do weekly. Some of the bins are overflowing, particularly the one by Terling Ford, this will be monitored and, if necessary, a notice will be put up regarding disposal of rubbish.

24.11 ***Estate Liaison*** – nothing to report.

24.12 ***Health and Welfare***

Playground – still closed.

Defibrillators – Application submitted, no update.

Buddy Bench/Listening Bench – Application submitted for Micro Grant.

24.13 ***IT & Publicity***

C Cutler stated that the fibre rollout is continuing. There have been some issues with Gigaclear accessing private property. CC has reported this to Superfast Essex and asked them to deal with it.

24.14 ***Planning and Highways***

Planning App: 20/00462/FUL - Demolition of bungalow and erection of 2 No. dwellings, The Lincoln New Road Terling Essex CM3 2PN – not submitted yet.

Oakfield Lane/Waltham Road flooding – Clerk has emailed Cllr Abbott regarding this as there are outstanding requests for drain clearance on the Highways reporting system going back two years. Greenfields has filled the holes in Oakfield Lane.

Fuller Street flooding – clerk has emailed Cllr Abbott regarding an update on flood defences

Traffic Calming Gates – nothing to report.

Road Repairs (Damaged Rails – Fairstead Road) – Cllr Abbott has been given the information required to take this further with Highways.

United Reformed Church – nothing to report.

Safety Railings outside School – this was refused as it does not meet Highways guidelines.

Parking Issues at School and Repainting Yellow Lines – the zigzags have been repainted but not the double yellow lines. Clerk has emailed to request these be done as soon as possible.

Local Plan – nothing to report.

Directional Signs – Broken signs at Flacks Green and Norrells Corner reported, they are scheduling works.

War Memorial Posts – on hold.

Proposed Parking Restriction at Junction of Crow Pond Road and New Road – clerk has emailed to protest strongly against this scheme. Cllr Abbott has also sent an email supporting the Parish Council's objections.

24.15 ***Recreation Ground***

Grass Cutting Issue Damage – CH Humphrey and Sons has kindly agreed to waive the labour charge. The Parish Council will liaise with Lord Rayleigh's Farms and Gt Leighs Football Club regarding the cost of parts.

The recreation ground is now open in accordance with Government Guidelines, the changing cabin is still closed.

24.16 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

JL – Some books donated by Paul Tritton have been assessed by a parishioner to be of some value. A family relative would like the books to be valued, sold and the proceeds to go to Fairstead Church. AS to speak to the parishioner who notified us of the books value to ask if he would be willing to get them valued and sold.

SA – has reported a very large fly tipping incident. A resident has noticed that there are very few fish in the area around Fuller Street and wondered if a sewage plant at Great

Leighs was causing this problem. He has reported it to the Environmental Agency. AD stated that the River Ter is classified as a Class 1 river, and is one of the cleanest in the country and any anomalies are looked at very quickly by the EA, so it is unlikely there is any pollution.

24.17 ***Clerk's Report***

Salt Bag Scheme –Clerk has received an email regarding this scheme. AD to check on current stocks.

A resident in Fairstead has sent photos of a lorry causing damage to his property as it is on a very tight bend. He has requested that weight limit signage be installed. This was felt to be impossible due to the rural location and the need for tractors, and other large vehicle to access the area.

RD asked if it would be possible to raise the donation of The Village of the Year funds to the village hall committee. SM to action.

Cllr Dervish joined the meeting and offered her assistance on any matters relating to Braintree District Council and general matters.

24.18 ***MUGA Court***

Clerk reported that the Braintree District Council's Tree Preservation Officer has inspected the tennis court and that a root barrier along the perimeter of the court is necessary as the only way of stopping growth. No planning application is needed for this work, just a suitable method statement for the work along the boundary. He also suggests carrying out a survey to see how extensive the root network is along the edge of the court. This information has been passed to David Franklin, along with a reminder to speak to David Brien regarding any proposed work, and informing him that the Council would be happy to pay for some materials for the cleaning of the tennis court rather than a general donation.

24.19 ***Information exchange / next agenda items*** – nothing to report.

24.20 ***Date of next meeting, including committees:*** - Parish council meeting – 28th July 2020, this is likely to be a remote meeting.

Meeting closed at 09.10 pm.