

TERLING AND FAIRSTEAD PARISH COUNCIL

Minutes of the Meeting of Terling and Fairstead Parish Council held on Tuesday 3rd March 2020 at 7.30pm at Terling Village Hall, Terling

Present: Mrs S McNamara (Chairman) Mr M Tugwell
Mr S Thatcher Mr C Barker
Mrs S Alder Mrs P Bird
Mrs J Long

F Killby – Parish Clerk/Responsible Financial Officer

4 members of the public

23.65 **Apologies for Absence** – Apologies were received and accepted from Cllr Bebb, Cllr Dervish, Cllr Dixon and Cllr Sime.

23.66 **Declaration of Interests** – SA and MT declared a non-pecuniary interest in Item 23.76, Planning Application: 20/00161/VAR.

23.67 **Meeting Open to the Public** – A member of the public spoke about the bad smell and the traffic problems and erosion of the grass verges caused by Lord Rayleigh’s Farms disposing of liquid waste. PB indicated that she understands that this has now stopped and there will be no further waste disposal. The resident was concerned that the liquid waste already there will take some time to disappear.

23.68 **Minutes of Last Meeting**

SA proposed and MT seconded that the Chairman of the meeting should sign a copy of the minutes as a true and accurate record. The minutes of the meeting held on 21st January 2020 were unanimously approved.

23.69 **District and County Councillors’ Reports** – no councillors present.

23.70 **Chairman’s Report** - The village hall has been successful in receiving a £400 grant towards the asbestos survey for the new boiler and asked that thanks be recorded for Cllr Bebb and Cllr Dervish’s work on this.

23.71 **Finance**

Copies of Receipts, Payments, Bank Reconciliation, Budgets and Forecast for the current financial year were distributed prior to the meeting to all councillors.

PB proposed that the following cheques/direct debits be approved for payment. Seconded by ST, unanimously approved: -

18 Jan	DD	British Telecom	Clerk’s Phone Line	39.12
18 Jan	DD	EDF	Electricity Rec Ground	8.00
5 Feb	2642	F Killby	Salary/Office Allowance	765.42
5 Feb	2643	F Killby	Expenses	90.24
5 Feb	2644	Inland Revenue	PAYE/Tax	219.85

5 Feb	2645	Essex Pension Fund	Clerk's Pension Contribution	262.94
5 Feb	2646	Lord Rayleigh's Farms	Garage Rental	25.00
5 Feb	2647	B D Council	Community Bus Hire	64.00
5 Feb	2648	Terling Village Hall	Room Hire	15.60
5 Feb	2649	RCCE	Housing Needs Survey	246.00
5 Feb	2651	Robin Dixon	Paint – Phone Box	27.98
5 Feb	2652	A H Jiggins	Handyman's Services	251.66
10 Feb	2653	F Killby	Expenses	247.87
18 Feb	DD	EDF	Electricity Rec Ground	7.00
18 Feb	DD	British Telecom	Clerk's Phone Line	39.42

Change of Bank Accounts to Unity Trust – Councillors who are cheque signatories signed the relevant forms to action bank account change.

23.72

Environmental and Footpaths

Parish Map – The map has been altered to incorporate both Fairstead and Terling onto one page with adverts and information about the area on the reverse. The designers are in the process of amending the map and copies will be forwarded to councillors for their comments. SA was asked to contact interested advertisers in Fuller Street. CB would like to place an advert if there is room.

Litter Picks – will now be 25th April, Terling Village Hall, 10.00 am, 25th April, Fuller Street, 9.00 am and Sunday 26 April, Ranks Green, 9.00 am.

Dog Waste Bag Dispensers – JL suggested using a plastic bottle attached to the dog bin to place dog sacks. She has a photo of an example. Compostable bags will also need to be used. JL to look into this matter further. A Jiggins is to replace the broken post for the dog bin at the playground. CB offered to help if needed.

23.73

Estate Liaison – nothing to report.

23.74

Health and Welfare

There are a number of jobs that are still outstanding due to the bad weather. JL and SA to cut back the trees that are growing through the fence. The wooden skirt on the rocking horse has been replaced. SA asked that thanks be recorded for A Jiggins help in this matter. The new notices have arrived and will be passed to A Jiggins to install.

Defibrillators – clerk is completing the bid for four defibrillators to go in phone boxes.

Buddy Bench – councillors were happy to support this. CB is to obtain costs for this

Listening Bench – councillors were concerned at the cost but agreed that it should be looked into. Clerk to circulate to History Group, Church etc for their thoughts and input.

SA asked if the Council needed to review the Emergency Plan in the light of the Coronavirus. Clerk reported that she had checked the Braintree District Council website that afternoon and there was no information relating to Coronavirus, but she will monitor this.

23.75 ***IT & Publicity***

C Cutler reported that BT are now issuing fibre to properties in Fuller Street, but nothing is certain, and no dates for connection are available.

23.76 ***Planning and Highways***

Planning App: 20/00264/FUL -Taylors Farm Workshop Taylors Farm Witham Road Terling Chelmsford CM3 2AJ - Change of use from current agricultural use to a workshop/MOT station – deadline 23rd March 2020 - The Planning Committee has no objection to this, just a request that hours of operation are conditioned as stated in the application.

Planning App: 20/00161/VAR – Great Warley Hall, Ranks Green, Fairstead, CM3 2BJ - Removal of Condition 2 'Annex Occupancy Restriction' of approved permission 06/01863/FUL granted 03/11/06 for rebuild of existing barn into 2 bed annex. Removal of condition would allow for the use of the annex as a self-contained dwelling to allow its occupation by those other than dependants – deadline 24th March 2020 – Councillors are to discuss this in further detail.

Oakfield Lane/Waltham Road flooding – Councillors expressed concern that essential drainage has been covered up exacerbating the problem in Oakfield Lane. No further progress on the repairs to the lane by Greenfields.

Fuller Street flooding - Highways are looking at a flood alleviation scheme. Clerk to email Cllr Abbott on this for an update.

Traffic Calming Gates - No news on the current request for a traffic calming gate.

Speed Surveys – five speed surveys were carried out by Highways, all came back with speeds that were considered acceptable for the speed limit so no action will be taken by Highways. SA asked if a suitable location for a traffic calming gate going into Fuller Street could be found. She will research with landowners.

Mobile Speeding Monitors – Hatfield Peveler's spare equipment has been sent to back to Essex Police, so it is no longer available.

Road Repairs – nothing to report

United Reformed Church – Cllr Dervish has pursued this with BDC Planning and is waiting for a response.

Safety Railings – this scheme has now been submitted to Highways

Parking Issues at School and Repainting Yellow Lines – JL went to drop-in surgery at BDC to chase up the repainting. A survey was carried out the next day and this will be done but it is weather dependent. Clerk to chase. Parking is better at the school but the cones are being left out all weekend as the caretaker does not work on a Friday afternoon. ECC are funding a scheme which is directed at school pupils to get their parents to park sensibly. A representative has already attended an assembly and given out leaflets, banners and bollards.

Local Plan – nothing to report

Directional Signs – nothing to report

War Memorial – nothing to report

23.77 ***Recreation Ground***

Grass Cutting Issue Damage – The Council now has the invoice for this work. MT to follow up with R Wild to clarify what has been paid for.

23.78 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

SA - a parishioner reported that a telegraph pole has been replaced in a drainage ditch, this is due to be rectified shortly.

PB – the Hull Lane sign at the junction of Hull Lane and Waltham Road is broken. Clerk to report to Highways.

23.79 ***Clerk's Report***

Following a request at the last meeting, clerk has clarified the street lighting charges. She had also ascertained costs for a night sensor, a new LED fitting for the Ford and a new LED bulb for the village light. It was agreed not to install a night sensor, CB to get a quote for the LED fitting and bulb.

The recreation ground meter reading has been sent to the electricity supplier. The ground has been used for training on Saturday mornings bringing in approximately £250 in extra income.

New Councillor Training course is on Wednesday March 11.

Clerk will contact Cllr Dervish to apply for grant funding for MHFA training.

23.80 ***Telephone Box Libraries***

JL and ST reported that the libraries are now full, surplus books can be stored by CB. SM asked that any unwanted books be given to the church.

23.81 ***MUGA Court***

D Franklin, chairman of the Tennis Club stated that they are seeking the Council's support in obtaining a grant to carry out work on the surface of the courts. Oak tree roots are damaging the surface and it also needs a chemical clean or complete relining which could cost a maximum of £7,500. They have £4,500 to put towards this, they did apply two years ago to Sporting England which was rejected. Clerk to forward information on ECC's Community Initiative Fund and other grants.

DF suggested the possibility of installing a basketball hoop in one of the courts but the logistics of this would have to be looked at, ie who can use it and how it would be managed. He wondered if the Tennis Club could somehow integrate with the Swimming Pool. Clerk to ask BDC's Tree Preservation Specialist to survey the tennis court and advise on the way forward. DF to send photos of the damage to Clerk for forwarding to BDC.

23.82 ***Information exchange / next agenda items*** – nothing to report.

23.83 ***Date of next meetings:*** 7.30 pm, 21st April, Parish Council Meeting, Square & Compasses
Meeting closed at 9.18 pm