



TERLING AND FAIRSTEAD PARISH COUNCIL

Parish Clerk: Frankie Killby

3 Pilgrims Court, Cuckoo Hill, Bures, Essex CO8 5LF

Tel: 01787 227700 · Email: clerk@terlingandfairsteadpc.co.uk · www.terlingandfairstead.org.uk

To: Members of Terling and Fairstead Parish Council

You are hereby summonsed to attend a meeting of Terling & Fairstead Parish Council which will be held at **7.30 pm on Tuesday 25th May 2021 at Terling Village Hall**. Members of the press and the public are cordially invited to attend.

F Killby, Clerk to Terling and Fairstead Parish Council,

19th May 2021

AGENDA

- 25.66 ***Election of Chairman***
Appoint a Chairman, and the Chairman then to sign the Declaration of Acceptance of Office of Chairman
- 25.67 ***Election of Vice Chairman***
- 25.68 ***Apologies for Absence***
- 25.69 ***Declaration of Interests***
To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests
- 25.70 ***Sub-committees***
To appoint committee members for the following:
- Finance Sub-Committee
- Planning & Highways Sub-Committee
- Complaints Sub-Committee
- Personnel Sub-Committee
- To appoint councillors with a special interest in:
- Environmental & Footpaths
- Health & Welfare
- Recreation Ground
- To appoint representatives for the following:
- Estate Liaison
- Terling School
- Terling Village Hall
- Terling and Fairstead Churches
- Neighbourhood Watch
- To appoint consultants for the following:
- IT & Publicity
- Tree Warden



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25.71 ***Meeting Open to the Public***

25.72 ***Minutes of Last Meeting***

Approve as a correct record the minutes of the Parish Council meeting held on 27th April 2021

25.73 ***District and County Councillors' Reports***

25.74 ***Chairman's Report***

25.75 ***Finance***

The following cheques/direct debits to be approved for payment and signed:

10 May	BACS	F Killby	Salary	768.53
10 May	BACS	F Killby	Expenses	59.99
10 May	BACS	Inland Revenue	PAYE/Tax	256.47
10 May	BACS	Essex Pension Fund	Clerk's Pension	287.38
10 May	BACS	Lord Rayleigh's Farms	Garage Rental	25.00
10 May	BACS	A H Jiggins	Handyman Services	316.45
10 May	BACS	Anglian Water	Water – Rec Ground	25.89
10 May	BACS	E.on	Street Lighting	82.64
10 May	BACS	Braintree D Council	Trade Waste Services	1299.50
10 May	BACS	EALC	Annual Subscription	300.76
15 May	DD	British Telecom	Clerk's Phone Line	48.42
18 May	DD	EDF Energy	Elec – Recreation Ground	19.00

To approve the Terms of Reference for the Finance Committee

25.76 ***Environmental & Footpaths***

- Rats – Mill Lane
- Parish Map
- Water Quality - River Ter
- Replacement of Litter Bin – Owls Hill
- Repair of Noticeboard and Installation of Posts opposite school



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- New Noticeboard Fuller Street

25.77 ***Estate Liaison***

25.78 ***Health & Welfare***

- New Defibrillators
- Playground
- Bench – Terling Ford
- Oak Tree Survey – Playground

25.79 ***IT & Publicity***

25.80 ***Planning and Highways***

Planning App: 20/00462/FUL - Demolition of bungalow and erection of 2 No. dwellings, The Lincoln, New Road, Terling – Planning Complaint

Planning App: 21/01304/HH - Single-storey side extension, part single, part-two storey rear extension and front porch extension, 18 Hull Lane Terling

Planning App: 21/01353/HH - Part single, part three-storey rear extension and rear dormer roof extension, 9 The Estate Yard Terling

- Waltham Road flooding
- River Hill water leak
- Fuller Street flooding/water leak
- Road Repairs
- United Reformed Church
- Local Plan
- Directional Signs

To approve Terms of Reference for Planning Sub-Committee

25.81 ***Recreation Ground***

25.82 ***Longfield Solar Farm***

25.83 ***To agree a Policy for Recording Meetings***

25.84 ***To review the Complaints Procedure***

25.85 ***Councillors' Reports, including Village Hall Report, School Report and Church Liaison***

25.86 ***Parish Council Youth Initiative***



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- 25.87 ***Clerk's Report***
- 25.88 ***Information exchange / next agenda items***
- 25.89 ***Date of next meeting, including committees – to be advised***